

DWIGHT D. EISENHOWER LIBRARY
ABILENE, KANSAS

McCAFFREE, MARY JANE: Papers, 1952-94

Accession: A84-13, A05-07

Processed by: LKS, VJA

Date Completed: February 1987, April 2019

The papers of Mrs. Mary Jane McCaffree, Personal and Social Secretary to Mamie Doud Eisenhower, were received at the Eisenhower Library on July 7, 1983 and March 15, 2005.

Linear feet of shelf space occupied:

Approximate number of pages:

The Donor gives and assigns all copyrights which she has in (a) such of the Materials as are unpublished and (b) in such of her unpublished writing as may be among any collection of papers received by the United States of America from others and deposited in any depository administered by any agency of the United States of America.

SCOPE AND CONTENT NOTE

The papers of Mary Jane McCaffree span the years 1952 to 1994. The majority of these materials document her work as social secretary to Mamie Eisenhower and provide insight into social activities at the White House from 1953 to 1961. The papers are divided into three series: White House Social Office, Post-Presidential, Miscellaneous, and Mary Jane McCaffree's Scrapbooks.

Photographs from all series were removed from the files and transferred to the audiovisual collection of the Eisenhower Library. The two memorial tribute volumes were removed and transferred to the book collection of the Library.

DESCRIPTION OF SERIES

WHITE HOUSE SOCIAL OFFICE SERIES

Boxes 1-4

This series contains records of White House social functions from 1953-61. The bulk of the materials were originally arranged chronologically in scrapbooks. There is a small amount of correspondence and memoranda relating to the functions of the White House Social Office. The correspondence and memoranda are arranged alphabetically.

Items originally housed in scrapbooks have been removed and placed in acid free folders for preservation purposes. Included in this series are guest lists, seating arrangements, menus, programs, and notes on each social function, including receptions, teas and dinners. Following the scrapbook material are correspondence and memoranda containing information relating to the functions of the Social Office, the use of Blair House, a variety of photographs, a list of Eisenhower's favorite songs, and other related documents. Also included are basic rules and protocol governing White House Social activities.

POST-PRESIDENTIAL SERIES

Box 4

This series contains hand-edited drafts by Dwight D. Eisenhower written during the post-Presidential years. Included are numerous drafts of Eisenhower's "Now That I Am A Private Citizen" article, dictated in California during February and March 1961, and drafts of campaign information for his memoirs dictated during a European trip during the summer of 1962. These are arranged chronologically.

MISCELLANEOUS SERIES

Box 4

This series contains a small quantity of campaign material memorabilia, memorial tributes to Dwight D. Eisenhower and to John F. Kennedy, and miscellaneous writings by Eisenhower. Materials are arranged alphabetically.

MARY JANE McCaffree's SCRAPBOOKS SERIES

Boxes 6-8

This series contains McCaffree's personal scrapbooks of memorabilia, newspaper clippings, articles, picture postcards, memoranda, schedules, press releases, menus (especially train, plane, and cruise menus), photographs, and other related items. These items relate to McCaffree's experiences traveling with the Eisenhowers, working at the White House, and special events she attended during that time. Although some events are mentioned in folder annotations, please consult Mamie Eisenhower's schedule in the White House Social Office files for a more complete information on the First Lady's activities. Items are arranged chronologically.

When received the materials were arranged in five deteriorating scrapbooks in roughly chronological order. Many individual items had become detached and more materials were inserted between the pages. Scrapbooks were disbound and items housed in folders. There were also traces of items that might have been included at some time but were no longer contained in the scrapbooks when they were received at the Eisenhower Library in 2005. Loose items included with the series are listed at the end of the series.

CONTAINER LIST

Box No. Contents

WHITE HOUSE SOCIAL OFFICE SERIES

- | | |
|---|---|
| 1 | White House Social Office Scrapbook, January 20, 1953 to October 31, 1953 (1)-(5) |
| | White House Social Office Scrapbook, November 1, 1953 to September 30, 1954 (1)-(5) |
| | White House Social Office Scrapbook, October 1, 1954 to September 30, 1956 (1) |
| 2 | White House Social Office Scrapbook, October 1, 1954 to September 30, 1956 (2)-(5)
[folder (5) contains information on 1955 Geneva Conference] |
| | White House Social Office Scrapbook, October 1, 1956 to September 30, 1957 (1)-(3) |
| | White House Social Office Scrapbook, October 1, 1957 to April 30, 1959 (1)-(3) |
| 3 | White House Social Office Scrapbook, October 1, 1957 to April 30, 1959 (4)-(6) |
| | White House Social Office Scrapbook, May 1, 1959 to January 20, 1961 (1)-(6) |
| 4 | White House Social Office Scrapbook, May 1, 1959 to January 20, 1961 (7) |
| | Blair House |
| | Inaugural Invitations |
| | Photographs |
| | Songs--DDE's Favorites |
| | White House Social Office--Background Information re Foreign Visitors |
| | White House Social Office--Gettysburg Picnic, June 6, 1959 |
| | White House Social Office--Guest Lists |
| | White House Social Office--Head of State Dinner for Queen Elizabeth II, October 1957 |
| | White House Social Office--Heads of State Dinners, 1957-59 |
| | White House Social Office--Heads of State Dinners, 1960-61 |

White House Social Office-- Miscellaneous State Visit Programs

White House Social Office-- Possible Musicians

White House Social Office--Receptions and Dinners

White House Social Office--Rules and Protocol

White House Social Office-- Social Functions of MDE

White House Social Office--State Dinners and Receptions [charts dating back to 1923]

White House Social Office--Veterans Garden Parties

5 **POST-PRESIDENTIAL SERIES**

“Now That I Am A Private Citizen”--Article Drafts (1)-(4)

Campaign Information for Memoirs [dictated by DDE during 1962 European trip]

MISCELLANEOUS SERIES

Campaign Memorabilia

Memorial Tributes to DDE and JFK

Miscellaneous Writings--DDE

6 **MARY JANE McCaffree’s SCRAPBOOKS SERIES**

Mary Jane McCaffree’s Scrapbook, Book 1 (1)-(8) [May-December 1952; 1952 campaign, 1952 Republican National Convention, campaign train, also includes a 1940 menu for Anoiné’s in New Orleans]

Mary Jane McCaffree’s Scrapbook, Book 2 (1)-(4) [January 1953-December 1954; 1953 inauguration, President Eisenhower’s May 1953 cruise on the *USS Williamsburg*]

7 Mary Jane McCaffree’s Scrapbook, Book 2 (5)-(9) [June 1953-December 1954; Presidential visit to Canada, launching of the *Nautilus*, cruise to the Bahamas]

Mary Jane McCaffree’s Scrapbook, Book 3 (1)-(8) [January 1955-May 1958; Geneva trip, 1956 Republican National Convention, 1956 campaign, vacations in Bermuda and Florida, 1957 inauguration, dedication of the Mamie Doud Eisenhower Park in Denver]

Mary Jane McCaffree's Scrapbook, Book 4 (1)-(4) [primarily photographs, 1952-1957]

Mary Jane McCaffree's Scrapbook, Book 5 [photos and memorabilia, 1952-1961]

Additional Memorabilia [lyrics to campaign song by Fred Waring, sheet music to *Victory in '56* by Meyer Davis, article about Eisenhower's paintings, invitation to 1985 Regan inauguration, 1994 Eisenhower Institute fundraising, newspaper clippings]

Trip to Philippines, 1960

Funerals of Dwight D. and Mamie Eisenhower [For DDE: magazine & newspaper articles, for MDE: funeral order of service]

END OF CONTAINER LIST