Copyright

Copyrights in Mrs. Howard’s writings have been assigned to the United States of America.

Restrictions

Under the instrument of gift signed by Mrs. Howard in September 1979 the following classes of documents have been withheld from research use:

1. Papers and other historical materials that are specifically authorized under criteria established by statute or executive order to be kept secret in the interest of national defense or foreign policy, and are in fact properly classified pursuant to such statute or executive order.

2. Papers and other historical materials the disclosure of which would constitute a clearly unwarranted invasion of personal privacy or a libel of a living person.

The passage of time and other circumstances may warrant the opening of material that was restricted when the collection was initially reviewed. Upon request, the Library will provide information on policies and procedures for submitting requests for review of restricted documents. Policies and procedures regarding the researcher’s right to appeal review decisions are also available upon request.
A register physically describes a collection and provides information about its intellectual content, history and use restrictions. The register also provides processing notes and incidental information to guide the researcher in using the collection. The register, however, is not an index and usually does not permit the identification of specific documents without reference to the collection itself. The register is an aid to research, not a substitute for it.

As the register provides only general information about a collection, researchers may have specific questions which are not addressed. Additional information can be obtained about a collection by contacting the Library’s staff.
**BIOGRAPHICAL NOTES**

<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1898</td>
<td>Born Guyton, Georgia</td>
</tr>
<tr>
<td>1920</td>
<td>A.B. from Smith College</td>
</tr>
<tr>
<td>1921</td>
<td>Married Charles P. Howard</td>
</tr>
<tr>
<td>1938-1945</td>
<td>Director and then President of the Women’s Republican Club of Massachusetts</td>
</tr>
<tr>
<td>1944</td>
<td>Alternate Delegate-at-large to the Republican National Convention</td>
</tr>
<tr>
<td>1945-1953</td>
<td>Massachusetts Republican National Committeewoman</td>
</tr>
<tr>
<td>1948</td>
<td>Massachusetts Delegate-at-Large to the Republican National Convention</td>
</tr>
<tr>
<td>1948-1953</td>
<td>Secretary of the Republican National Committee</td>
</tr>
<tr>
<td>1952</td>
<td>Secretary of the Republican National Convention</td>
</tr>
<tr>
<td>1952</td>
<td>Member of Eisenhower’s Campaign and Strategy Staff</td>
</tr>
<tr>
<td>March-June 1953</td>
<td>Assistant Administrator of the Federal Civil Defense Administration</td>
</tr>
<tr>
<td>June 1953-August 1954</td>
<td>Deputy Administrator of the Federal Civil Defense Administration</td>
</tr>
<tr>
<td>1954-1957</td>
<td>Special Advisor to the Federal Civil Defense Administrator and Permanent United States Delegate to the NATO Civil Defense Committee</td>
</tr>
<tr>
<td>1959-1962</td>
<td>Member of the National Civil Defense Advisory Council</td>
</tr>
</tbody>
</table>

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1The official title is the Brussels Universal and International Exhibition of 1958 but the office as well as the event are referred to by a number of other titles throughout the documentation. Hereafter, Brussels World’s Fair is used in the finding aid except where folder titles were previously designated otherwise.
SCOPE AND CONTENT NOTE

Synopsis

This collection is comprised of the personal files of Katherine Graham Howard and contains considerable documentation regarding personal and family matters, Massachusetts and national politics (particularly the 1952 presidential campaign), civil defense, and the Brussels World’s Fair. There is a moderate quantity of documentation on the role of women in politics and government and a small amount on the Cold War.

Documentation

This collection contains correspondence, articles and speeches by Howard, memoirs, photographs, clippings, reports, civil defense newsletters, civil defense printed material, Brussels World’s Fair administrative memos and reading file, and engagement schedules.

Katherine G. Howard grew up in Georgia and North Carolina, the daughter of Joseph L. Graham who joined the R.J. Reynolds Tobacco Co. in the early 1900s. Howard attended two private girl’s schools in North Carolina, Salem Academy and Salem College, majoring in fine arts at the latter, and then completed her bachelor’s degree at Smith College in Massachusetts, majoring in politics and government. In 1921 she married Charles P. Howard, but without the approval of her father, who for a short period of time disinherited her.

Charles Howard, an attorney, maintained a Boston Law practice and served periodically in a variety of public service posts. In World War II he served overseas in the Army. During his absence, Mrs. Howard’s interest in politics grew and resulted in a series of key positions in the Massachusetts Republican Party. After the war she became a member of the Republican National Committee and ultimately participated in Eisenhower’s 1952 election campaign. During this period of increasing political involvement, Howard developed lasting relationships with many leading Republicans, most notably those from Massachusetts such as Everett Saltonstal and Sinclair Weeks. Although documentation on these relationships is quite thin, the collection contains a moderate amount of documentation on Howard’s political activities throughout this period.

Beginning with Howard’s early involvement in politics and continuing throughout her service in the Eisenhower Administration she advocated a larger role for women in politics and government. But first and foremost Howard was involved in the process of enlarging that role. With a commitment to a career in public service, she sought realistic opportunities for service in what was almost exclusively a man’s world.

In 1953, Howard, a dedicated Republican, began her public service career in the Eisenhower administration, which included positions with the Federal Civil Defense Administration and the Brussels World’s Fair Commission. Approximately one-third of the collection documents Howard’s work in civil defense. The documentation contains copies of a small number of official agency documents reflecting policy and operational matters. Most of the documentation pertains
to Howard’s public relations role, such as speaking engagements and contacts with civil defense
groups in the United States and Europe. The documentation on the Brussels World’s Fair
contains a substantial amount on official and quasi-official matters relating to policy and
operations, including the guides program, fund solicitation, the woman’s program, and the
controversial unfinished business exhibit.

This collection contains only a small quantity of material pertaining to the post-Eisenhower
administration period, but especially well-documented are two Eisenhower administration
reunions and the 1969 inauguration.
ARRANGEMENT AND PROCESSING NOTES

1. Series and Subseries arrangement:

<table>
<thead>
<tr>
<th>Series/Subseries</th>
<th>Boxes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Defense Series, 1953-1961</td>
<td>1-13</td>
</tr>
<tr>
<td>Subject Subseries</td>
<td>1-13</td>
</tr>
<tr>
<td>Articles Subseries</td>
<td>13</td>
</tr>
<tr>
<td>Personal Series, 1917-1974</td>
<td>14-17</td>
</tr>
<tr>
<td>Political Series, 1940-1974</td>
<td>18-24</td>
</tr>
<tr>
<td>Autobiography: With My Shoes Off</td>
<td>29-31</td>
</tr>
</tbody>
</table>

2. A small quantity of the collection did not lend itself readily to classification into the subject series organization. This problem was handled by arranging the material on the basis of its main content. As a consequence, all material having some relationship to any one of the series should not be assumed to be in that series. This is especially true in the case of the documentation on civil defense where the circumstances of Howard’s work with civil defense overlapped her other activities.

3. Artifacts, audio-visuals, and printed materials originally scattered throughout the collection have been transferred to appropriate divisions of the Library. Withdrawal sheets have been inserted to indicate the original location of all transferred items.

4. The collection contains numerous speeches given by Howard. Where possible, speeches have been arranged under the organization to whom or the event at which the speech was given. The two exceptions to this arrangement are found in the Political Series and the Brussels World’s Fair Series where a miscellaneous folder title has been used for those speeches for which insufficient information was available. Organization and event folders are annotated to indicate the existence of speeches. Speech titles are given when known. All references to speeches in folder annotations refer to speeches by Howard, unless otherwise indicated.

5. Prior to turning her papers over to the Library, Howard wrote short explanatory notes and comments about many documents. Some notes were made directly on the documents and others on small pieces of note paper. In most cases these retrospective notes and comments can be easily identified.

6. Use of brackets in the Container List. This collection was significantly reorganized by the assigned archivist and included creating composite files, interfiling loose material, and modifying folder titles. Ordinarily, alterations done during processing, especially folder title modifications, are indicated by the use of brackets. Since following that practice with this...
collection would have significantly impaired the readability of the finding aid, brackets have been used only where major alterations have been made. Brackets are also used to enclose folder title annotations prepared by the processing archivist. These annotations highlight only significant documents or subjects covered and do not provide comprehensive descriptions.

7. Materials closed to research in accordance with the donor’s deed of gift are identified on pink withdrawal sheets placed in front of each folder from which material has been withdrawn. White withdrawal sheets have been inserted in the collection in place of the withdrawn documents.
CIVIL DEFENSE SERIES, 1953-61 (Boxes 1-13)

The bulk of this series documents Howard’s public relations activities which included appearing on radio and television, publishing articles, and last, but by far the most important, making speeches. Howard’s contact with international civil defense groups, including her travels abroad, is moderately documented. Thinly documented are the areas of internal Federal Civil Defense Administration matters, including policy-making; Howard’s role as a member of the U. S. delegation to the NATO Civil Defense Committee; and her service as a member of the National Civil Defense Advisory Council. Howard may have performed in other roles, capacities, and functions, while with the FCDA, but they are not documented by this collection. Arrangement within the subseries in this series is alphabetical.

Subject Subseries

1  Activities and Engagements, 1953-54
   Activities and Engagements, 1955-56
   American Association of University Women (1)(2) [Speech: “The Third Circle”]
   American Farm Bureau Federation [Speech: “The Farm Family and Civil Defense”]
   American Gold Star Mothers [Speech: “United We Stand”]
   American Legion (1)(2) [Speech: “The Sound of the Trumpet”]
   American Legion Auxiliary [Speech: “The Home of the Brave”]
   American National Red Cross (1)(2)
   American Women in Radio and TV [Speech: “A Great Light”]
   Annual Report for 1953 (FCDA)
   Annual Report for 1954 (FCDA)
   Annual Report for 1955 (FCDA)
2

Annual Report for 1956 (FCDA)

Annual Report for 1958 (FCDA)

Annual Report for 1959 (OCDM)

Annual Summary Reports 1955-57 (1)(2)

Archival Vault Papers (FCDA) [Howard’s paper regarding a draft paper, “Restatement of policy for the Civil Defense of the Nation”]

Arlington Republican Women’s Council [Speech: “No Hiding Place”]

Army and Navy Service Committee

Assembly of Women’s Organizations for National Security [Speech: “Security at Home”]

Boston Lying-In Service League (1)-(3) [Speech: “Meeting the Challenge of a Dangerous Age”]

Catholic Federation of Women’s Clubs of Cleveland [Speech: “Think on These Things”]

Chestertown, Maryland [Fireworks factory disaster]


Clippings, Miscellaneous


Conference of Regional Directors Women’s Activities (March 9-11, 1959)

Correspondence--FCDA Appointment (1953) (1)-(4)

3

Correspondence--FCDA Appointment (1953) (5)(6)

Correspondence--FCDA Resignation (1954) (1)-(3)

Correspondence--FCDA Resignation 1957

Correspondence--Miscellaneous (1953)
Correspondence--Miscellaneous (1954-55)

Correspondence--Miscellaneous (1956)

Correspondence--Miscellaneous (1957-58)

Correspondence--Miscellaneous (1959)

Daughters of the American Revolution [Speech: “The Ramparts We Watch”]

[Droughts, 1954]

English-Speaking Union [Speech: “Peace Through Strength”]

European Trip, 1956--Denmark (1)(2)

European Trip, 1956--General (1)-(3)

European Trip, 1956--NATO Meeting

European Trip, 1956--Norway

European Trip, 1956--Portugal

European Trip, 1956--Sweden (1)(2) [Article: “Don’t Touch Your Glass”]

[Fallout Shelters] (1)(2) [Printed material]

Federal Civil Defense Act of 1950

Federated Women’s Clubs [Speech: “The Responsibility of Women in Civil Defense”]

Federation of Republican Women’s Organizations (Ohio) [Speech: “We Will Survive”]

Federation of Women’s Republican Clubs of New York State [Speech: “Progress in Civil Defense”]


Fragment Society [Untitled speech]

General Federation of Women’s Clubs [Speech: “The Distaff Side of Civil Defense”]
Germany and the NATO Meeting, October 1954 (1)-(4) [Memoranda, correspondence, reports, photos, clippings, and memorabilia. Includes material pertaining to the proposed NATO meeting in Paris and Howard’s visit to the French Staff College, Nainville-les-Rouches.]

Hospital Speech Material

Indiana University [Speech: “The Changing Civil Responsibilities of Women”]

[International Affairs Office]

In-Town Club, Cleveland, Ohio [Untitled speech]

Itineraries, 1953

Itineraries, 1954

Itineraries, 1955

5 Itineraries, 1956-57

Joint U.S.-Canada Civil Defense Committee (October 19, 1956)

Junior League of Boston (October 3, 1955) [Untitled speech]

Kappa Kappa Gamma Fraternity Alumnae Group, [Speech: “The First Steps”]

Kingswood School Cranbrook, Bloomfield Hills, Michigan [Speech: “To Thine Own Self”]

Ladies Auxiliary of the Veterans of Foreign Wars (1)-(3) [Speech: “The Land of the Free” material pertaining to Howard’s role as judge for an essay contest]

Ladies Visiting Committee of the Massachusetts General Hospital [Untitled speech]

League of Republican Women [Speech: “The Changing Civil Responsibilities of Women”]

Mary Ally Hospital Group

Massachusetts Civil Defense Meeting, April 22, 1953 [Speech: “Women and Welfare in Civil Defense”]

Massachusetts General Hospital (1)(2) [Untitled speech]
Massachusetts Society of Colonial Dames of America [Speech: “Civil Defense at Home and Abroad”]

Massachusetts State Federation of Women’s Clubs [Speech: “Civil Defense in an Age of Peril”]

Mediterranean Trip, January-March 1955 (1)-(5) [Reports and correspondence pertaining to civil defense in Egypt, Lebanon, Turkey, Greece, and Italy; articles: “The Queen Regrets” and “An Early Evening”]

Meeting on Civil Defense for Kentucky Women, November 15, 1955 [Speech: “National and International Civil Defense”]

[Memorabilia]

[Miscellany]

National Citizen’s Committee for Civil Defense

National Civil Defense Advisory Council (1)(2)

National Civil Defense Advisory Council Handbook (November 1955) (1)-(3)

National Civil Defense Advisory Council Meeting, June 7, 1956

National Civil Defense Advisory Council Meeting, May 28-29, 1957 (1)(2) [Adenauer and Peterson on Civil Defense.]

National Civil Defense Advisory Council Meeting, October 3-4, 1960

National Council of Catholic Women

National Federation of Business and Professional Women

National Home Demonstration Council, September 1, 1953 [Speech: “Something Attempted, Something Done”]

National Women’s Advisory Committee Conference, October 26-27, 1954

National Women’s Advisory Committee Conference, November 3-4, 1955

NATO--Background and Speech Material (1)-(10) [Speeches by Lord Ismay, General Montgomery, Robert McNamara, Dean Rusk, Robert Schoetzel, and General
Gruenther; clippings; printed matter; notes; memoranda]

NATO--Drawings by K.G. Howard

NATO Civil Defense Committee Leadership Week, Brigham Young University, June 9, 1956 [Speech: “Where There is no Mission the People Perish”]

NATO Meeting, November 1955

NATO Meeting, October 1956

NATO Meeting, March 1957

Needlework Guild of America, Inc. (1)(2) [Speech: “The Needlework Guild and Civil Defense”]

Netherlands (October 1953)

New Hampshire Federation of Women’s Clubs (1)-(3) [Speech: “The Place of Women in Civil Defense” and “Peace Through Youth”]

New York State Civil Defense Conference, May 12, 1954 [Speech: “Beyond the Bullseye”]

Newsletter: “By, For, and About Women in Civil Defense”

Newsletter: “Daily News Digest”

Newsletter: “For Your Information”

Newsletter: “Information Bulletin”

Ohio Civil Defense Corps Spring Meeting, May 22, 1955

Olney Dinner for Representative Women (1)-(5)

Operation Alert, 1954

Operation Alert, 1955

Operation Alert, 1956

Operation Alert, 1960
Operation Cue

Organization Chart (FCDA)

9  Payroll and Expenses, 1953-54
    Payroll and Expenses, 1955
    Payroll and Expenses, 1956
    Payroll and Expenses, 1957
    Personnel--Women Candidates
    [Photographs (Miscellaneous)]
    Press (Miscellaneous) (1)-(3)
    [Printed Matter (Miscellaneous)] (1)-(4)
    Project East River

    Radcliff Club of Boston [Speech: “Peace Through Strength”]

    Radio (1)-(3) [Includes scripts, transcripts, and proposed questions relating to radio appearances by Howard]

10  Raleigh Women’s Club [Speech: “Something Attempted, Something Done”]

    Reception in Honor of Lady Reading

    Region I Women’s Advisory Committee Meeting, April 24, 1957 [Speech: “A New Stronghold of National Security--Civil Defense”]

    Region I Women’s Civil Defense Council, 5th Annual Meeting, April 10-12, 1961 [Untitled speech]

    Region II Conference, March 29, 1955 [Speech: “Civil Defense on Four Continents”]


    Regional Conference on Civil Defense, September 28, 1954 [Speech: “The Power of
Women in Civil Defense”

Regional Conference on Women’s Activities, February 1, 1954 [Speech: “Civil Defense in an Age of Peril”]


Retirement Party, 1954 (FCDA)

Salem College (1)(2) [Speech: “This Changing World”]

Security Clearance

South Shore Smith Club [Speech: “A New Look at the North Atlantic Treaty Organization”]

Speech Correspondence (Miscellaneous)

Speech Material (1)(2)

Speech Request Sheets

11 Speeches Declined (1)-(3)

Staff Meeting Notes

Sulgrave Club [Speech: “Civil Defense in an Age of Peril”]

Television (1)(2)

Tennessee State Civil Defense Meeting, February 19-21, 1957 (1)(2) [Speech: “Preparedness Without Panic”]

Times Herald Club Women’s Forum [Speech: “Club Women in Civil Defense”]

Travel Authorizations

Travel Correspondence (1)(2) [Personal correspondence to staff; memoranda pertaining to travel claims; miscellaneous other documents]

Travel Vouchers (1)-(3)

Stronghold of National Security--Civil Defense”]


Women’s Regional Civil Defense Conference, November 29, 1956 [Speech: “Jet Age Living at Home and Abroad”]

Women’s Republican Club of Boston [Speech: “Peace Through Strength”]

Women’s Volunteer Corps, 3rd Annual Meeting, January 29-30, 1957 [Speech: “So Build We the Wall”]

Women’s Volunteer Corps, 5th Annual Meeting, December 7, 1959 [Speech: “Preparedness--A Program for Peace”]

YMCA Public Affairs Luncheon, January 18, 1956 [Speech: “Beyond the Shadow”]

Articles Subseries


Cape Girardeau Newspaper Article

“De Dyrkede Jorden Med Våben I Hånd” (Civil Defense in the United States) (Civil Forsvars Bladet, August 1954)

“Civil Defense Overseas, Part I” (The Civil Defender, December 1956)

“Civil Defense Overseas, Part II, Denmark” (The Civil Defender, January 1957)

“Civil Defense Overseas, Part III, Sweden” (The Civil Defender)

“Civil Defense Overseas, Part IV, Norway” (The Civil Defender, May 1957)

“Civil Defense Progress” (Armed Forces Chemical Journal, May-June 1954)

“Defense Training is Lesson Learned from Invaded Areas” (Civil Defense Reports in the Wyoming State Tribune, January 31, 1957)

“Editorial”

“Education of the Public” (The Fifteen Nations)
“Chaliex In-Numa Mehtiega Fis-Civil Defence” (Argus: Organ of the Malta Civil Defense, October-December 1957)

“Guest Editorial” (Civil Defender, August 1957)


“Industrial Survey Plans in Other Countries” (Civil Defender: Special Industrial Issue, 1957)

INS Article

“NATO Allies Look to Us for Leadership” (CD Topics, January-February 1957)

“Peace Through Strength: A Look at the North Atlantic Treaty Organization” (Department of State Bulletin, March 5, 1956)

“Skond L-Effetti T-Thejjija” (Argus: Organ of the Malta Civil Defense, January-March 1957)

“Sound Off” (Column in the Newsletter of the National Federation of Republican Women)

“Women as Atomic Age Citizens” (Negro Women)

14     PERSONAL SERIES, 1917-1974 (Boxes 14-17)

The bulk of this series dates from the period of Howard’s involvement in civil defense and documents the personal side of her activities at that time. The correspondence files contain correspondence between Howard and civil defense friends and acquaintances. Additionally, there is correspondence with family and a small amount of correspondence with friends and acquaintances outside the sphere of civil defense relationships. The correspondence documents Howard’s trips abroad. Speeches, memoirs, and articles reflect Howard’s personal interests but are indirectly related to her civil defense work. Only a very small percentage of the series documents the pre-and post-civil defense period.

American Newspaper Women’s Club

Article: “Anecdotes”

Article: “Have You Got the Proper Shoes”
Article: “On Being a Bureaucrat”

Article: “Supper at Bertha Adkins”

Article: “Washington Diary”


Article: “Washington Journal--June”

[Articles--Ideas, Drafts, and Background Material]

[Articles about K. G. Howard]

[Biographical Sketches of K. G. Howard]

[Boston State Hospital]

Christ Church Cathedral [Speech: “On Being a Woman.”]

Church of the Advent Parish Dinner [Untitled speech.]

[Clippings] (1)(2)

Correspondence, Pre-1953

Correspondence, 1953 (1)-(5) [Letter from E. Frederic Morrow re position in Eisenhower Administration.]

15 Correspondence, 1953 (6)-(8)

Correspondence, 1954 (1)-(10) [Civil Defense management and administrative matters.]

Correspondence, 1955

16 Correspondence, 1956 (1)(2)

Correspondence, 1957-1970

Correspondence, Undated [Letter from Anne Wheaton re Watergate.]
Dinner Party, June 29, 1954
Eisenhower Funeral, 1969
[Iroquois Steeplechase, 1959]
Ladies Home Journal [Correspondence re articles written for the Journal.]
[Memorabilia]
Peace College [Untitled commencement address.]
Photographs
Portial Law School (1)(2) [Speech: “The Future We Face.”]
Reading Club, November 1974

17 Salem Academy [fifty year reunion, 1963.]
Salem College [Commencement Address: “The Light Has Come.”]
Salem College Alumnae Day, June 1967 (1)-(3)
Salem College Undergraduate Paper
Smith College Club, Washington [Speech: “Women in Politics.”]
Tobe Dinner, 1958
[Vassar College International Conference, March 1961]
[White House] [Memoir of first day in White House and other notes.]
White House Dinner, December 1958
White House Dinner, May 1959
Womanpower Conference, January 16 and 17, 1956
Women’s Advertising Club of St. Louis

POLITICAL SERIES, 1940-1974 (Boxes 18-24)
In general, this series contains routine documentation consisting of speeches, correspondence, and printed material.


Article: “A Salem Alumna in Politics” (Salem College Alumnae Record, ca. 1948)

Business and Professional Women’s Republican Club of Massachusetts

Campaign, 1952--Clippings (1)(2)

Campaign, 1952--Correspondence (1)-(3) [Assessment of campaign, Puerto Rican contest case.]

Campaign, 1952--Miscellaneous

Campaign, 1952--Schedules (1)-(9)

Campaign, 1952--State and Local GOP Leadership

Campaign, 1956

Campaign, 1960 [Speeches.]

19 Campaign Strategy Committee, 1952--Clippings

Congressional Delegation Luncheon, 1960

Dedham Women’s Republican Club [Untitled speech]

Eisenhower Alumnae Reunion, April 26, 1963--Correspondence (1)-(3)

Eisenhower Alumnae Reunion, April 26, 1963--Guest Lists

Eisenhower Alumnae Reunion, April 26, 1963--Miscellaneous (1)(2)

Eisenhower Alumnae Reunion, November 1, 1974

Eisenhower Dinner, 1962 (Boston)

Eisenhower Fact Letters, 1956

Eisenhower Speeches
Falmouth Women’s Republican Club [Speech: “Inside the National Scene.”]

Friendly Sons and Daughters of the Friends of Mr. and Mrs. Franklin Pierce

Ike Day, 1956--Clippings

Ike Day, 1956--Correspondence

20

Ike Day, 1956--Miscellaneous

Ike Day, 1956--Planning Material (1)(2)

Inauguration, 1953

Inauguration, 1957

Inauguration, 1969--Clippings (1)-(3)

Inauguration, 1969--Miscellaneous [Programs, invitations, etc.]

Maine Federation of Women’s Republican Clubs [Speeches: “Freedom vs. Control” and “To Think Anew and Act Anew.”]

Massachusetts Federation of Republican Women [Correspondence with Massachusetts Congressmen for a series of talks on knowing your Congressmen.]

Massachusetts Republican Finance Committee

[Memorabilia]

21

Miscellaneous Clippings, 1942-1946

Miscellaneous Clippings, 1947

Miscellaneous Clippings, 1948

Miscellaneous Clippings, 1950-1960

Miscellaneous Correspondence [Eisenhower letter re mutual security; appointment of women to top administrative posts.]

Miscellaneous Notes and Writings
Miscellaneous Printed Materials

Miscellaneous Speeches, 1940-45 (1)-(6)

Miscellaneous Speeches, 1946 (1)-(6)

Miscellaneous Speeches, 1947 (1)(2)

22 Miscellaneous Speeches, 1948 (1)-(3)

Nassau County Federation of Republican Women, Oyster Bay, New York [Speech: “Report from Washington.”]

National Committee Women of the Year, 1952 [Untitled speech.]

National Federation of Women’s Republican Clubs

Neighbor to Neighbor Fund Raising Campaign, 1950

New England Council of Young Republicans [Untitled speech.]

New Haven County Republican Women’s Association [Speech: “First in the Hearts of His Countrymen.”]

New London County Republican Club, Salem, Connecticut [Untitled speech.]

New York State Federation of Women’s Republican Clubs.

Parliamentary Law Club [Untitled speech.]

Pennsylvania Council of Republican Women [Speech: “A Woman Looks at Public Office.”]

Republican Convention, 1952

Republican Convention, 1956 (1)-(3)

23 Republican Convention, 1956 (4)-(6) [Music score for “Ike For Four More Years” by Irving Berlin.]

Republican Convention, 1960 (1)-(3)
Republican Convention and Campaign, 1948

Republican Landslide Rally, 1946 [Speech regarding women in politics.]

Republican National Committee--Clippings, 1952

Republican National Committee--Correspondence, 1953-1957 (1)-(3)

Republican National Committee--Membership Lists, 1952-1954

Republican National Committee--Publications (1)(2)

Republican National Committee Meetings, 1945 and 1947

Republican State Committee of Massachusetts [Nomination of Howard to membership on Republican National Committee.]

Republican State Convention, Concord, New Hampshire, 1946 [Speech: “Let Freedom Ring”]

Republican State Convention, Massachusetts, 1946 [Untitled Speech]

Republican Women of Pennsylvania

Republican Women’s Centennial Conference, 1954

Republican Workers Salute Dinner, 1957

Southern California Republican Women’s Club [Untitled speech.]

Springfield District Women’s Republican Club [Speech: “National Politics needs Intelligent Women”]

Suffolk County Republican Club, Boston [Speech: “Inside Stories of Republican Plans and Policies”]

Taft, Robert

Wheaton Dinner (Anne Wheaton)


Women in Politics (1)-(5)
Women’s Republican Club of Leominster

Women’s Republican Club of Massachusetts [Speech: “1948 Campaign”]

Worcester County Women’s Republican Club [Speech: “Who Runs Our Country”]

BRUSSELS WORLD’S FAIR SERIES, 1957-1959 (Boxes 25-28)

Most of this series pertains to official and quasi-official matters of the Brussels World’s Fair when Howard served as one of its Deputy Commissioners. The remainder pertains to personal and FCDA affairs during the period. There are a few documents, particularly those dealing with exhibits, which reflect the Cold War aspect of the Exhibition.

25 Administrative Memos, October-June 1958

Administrative Memos, May-January 1958

Administrative Memos, June-March 1957

Administrative Memos, December-July 1957

Administrative Policy [Budget, programming, organization, exhibit selection and procurement.]

Belgian Decoration [Awarded to Howard.]

Brussels Personnel Directory

“The Brussels World’s Fair, 1958” [Article by Howard.]

Confidential--Mrs. Howard [Funding, Soviet and Vatican exhibits, Unfinished Business Exhibit, guide program, personnel matters.]

Contributors to the United States Exhibition Program at the Brussels Universal and International Exhibition, 1958

Correspondence, 1957 (1)(2) [Funding, appointment as Deputy Commissioner, guide program, exhibit plans.]

Correspondence, 1958 (1)(2)
Correspondence, 1958 (3)-(5) [Dr. Mary Church Terrell commemorative postage stamp.]

Correspondence, 1959

“The Fair Way to Make Friends” [Article by Howard.]

Future Events--USA
Future Events--USA--Accepted
Future Events--USA--Declined

[Miscellany]
Office Memos (1)(2)
Personal Banking Records (1)(2)
Photographs
Press Releases
Reading File, July 1957
Reading File, August 1957
Reading File, September 1957

Reading File, October 1957
Reading File, November 1957
Reading File, December 1957
Reading File, January 1958

1 The Reading File folders contain copies of outgoing and internal correspondence relating to a broad range of administrative and personal matters. Key topics during 1957 and early 1958 were the guides program, financing, solicitation of private industrial participation, and staffing. From March 1958 on, key topics were women’s programming, the propaganda battle with the Soviet Union, and the Unfinished Business exhibit.
28 Scrapbook--American Pavilion

Speaking Engagements-- Miscellaneous, 1957


Speaking Engagements--Miscellaneous, 1958

Speaking Engagements--Belgo-American Association Luncheon, March 12, 1958 [Untitled speech]

Speaking Engagements--American Women’s Club of Brussels, March 18, 1958

Speaking Engagements--American Women’s Group in Paris, April 14, 1958 [Untitled speech]

Speaking Engagements--Metropolitan District of the International YMCA Association, April 25, 1959

Staff Meeting Notes

Striking the Fair [Report on closing out the U.S. pavilion.]

Travel File--K. Howard (1)(2)
The bulk of this series consists of early drafts of Howard's autobiography and a xerographic copy of the final manuscript. The drafts have been arranged according to the organization of the published autobiography. The number of drafts varies from section to section. All drafts of a given chapter or section, including both retained and discarded material, have been arranged together but no attempt has been made to put them in any further order. The draft material includes a small number of letters and other documents which, in whole or in part, were incorporated into the text.

With My Shoes Off

Xerographic Copy of the Manuscript (1)-(7)

29 Xerographic Copy of the Manuscript (8)-(10)

[Outlines, Notes, and Correspondence] (1)(2)

Rough Drafts (1)-(17)

30 Rough Drafts (18)-(41)

31 Rough Drafts (42)-(68)

Rough Drafts (69)-(73) [Miscellaneous deleted material and duplicate copies.]

END OF CONTAINER LIST