The papers of L. Arthur Minnich were deposited in the Eisenhower Library by his daughter Mrs. Marcy Gravatt in September 1996.

- Linear feet: 10.4
- Approximate number of pages: 20,800
- Approximate number of items: 10,000

The children of L. Arthur Minnich signed an instrument of gift for the papers on September 20, 1996. Literary rights in the unpublished writings of L. Arthur Minnich in this collection and in all other collections of papers received by the National Archives have been donated to the public. Under terms of the instrument of gift, the following classes of items are withheld from research use:

1. Papers which constitute an invasion of personal privacy or a libel of a living person.

2. Papers which are required to be kept secret in the interest of national defense or foreign policy, and are properly classified.
L. Arthur Minnich (1918-1990) was born in Lorain, Ohio, and graduated from Princeton University in 1940. After serving in the army during World War II he earned a doctorate in history from Cornell University and then taught history at Lafayette College from 1948 to 1952.

In June 1952 Minnich joined Dwight D. Eisenhower’s campaign staff. When Eisenhower became president, Minnich joined the White House staff as Assistant Staff Secretary. His job was to keep records of Eisenhower’s presidential activities, for which his training as a historian admirably suited him. Minnich kept minutes of Eisenhower’s Cabinet and Legislative Leaders meetings. He compiled a detailed daily log of Eisenhower’s official activities. He also worked with the National Archives to compile Eisenhower’s official presidential papers. These were later published in a series of volumes titled Public Papers of the President. Minnich’s official files from his service in the White House are part of the records of the White House Office, Office of the Staff Secretary. These include his handwritten minutes of Cabinet and Legislative Leaders meetings, his daily log of presidential activities, and the miscellaneous notes he kept of President Eisenhower’s work.

In August 1960 Minnich transferred to the Department of State where he helped coordinate U.S. policy toward the United Nations Economic and Social Council (UNESCO). After retiring in 1976, he continued to be active in matters regarding the Eisenhower administration, and served as executive secretary of the Eisenhower World Affairs Institute from 1983 to 1986.

This collection consists primarily of printed material that Minnich collected for reference purposes. The material has been organized into two series. The first series contains correspondence and miscellaneous reference material, arranged by subject. The first two files date from after the Eisenhower administration. These contain correspondence with historian Fred Greenstein in 1979 regarding Minnich’s work at the White House, and arrangements for a luncheon sponsored by the Eisenhower World Affairs Institute in 1984. The remainder of the series covers the 1952 campaign and the Eisenhower administration. It consists of material on major accomplishments of the administration, the organization of the White House staff, and publicity material on U.S. foreign policy.

The second series contains reports, brochures, and printed material, arranged by the origin of the documents. The major categories are White House material, which includes reports by various presidential advisory committees; U.S. government publications; foreign government publications, including the United Nations; publications by private individuals and organizations, including political material; and a chronological file of newspaper clippings.
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Items Transferred to Book Collection

White House Material

Cabinet Committee on Price Stability for Economic Growth

Commission on Organization of the Executive Branch of the Government Medical Services Feb. 1955 (1)(2)

Executive Branch Liaison Office, Administrative Accomplishments 1954-55

Executive Branch Liaison Office, Legislative Accomplishments, 83rd Congress [1953-54]

Executive Branch Liaison Office, Fact Papers 1953-54 (1)(2)

Executive Branch Liaison Office, Fact Papers 1955 (1)-(3)

Executive Branch Liaison Office, Fact Papers 1956 (1)-(3)

Executive Branch Liaison Office, Fact Papers 1957-58

Executive Branch Liaison Office, Quotes (1)-(3)

President’s Committee on Scientists and Engineers

President’s Committee to Study the Military Assistance Program

President’s Science Advisory Committee (1)(2)

Press Releases (1)-(3)

Report. Aeronautics and Space Activities, 1959

Report. Aviation Facilities Planning, 1957


Report. Budget Message for 1956

Report. Labor Dispute in the Steel Industry, 1959 (1)(2)

Report. PL 480, July-Dec. 1957
Report. PL 480, Jan.-June 1958 (1)(2)
Report. PL 480, Jan.-June 1959 (1)(2)
Report. PL 480, July-Dec. 1959 (1)(2)
Report. Special International Program, 1956
Report. Trade Agreements Program, 1957
Report. Trade Agreements Program, 1958

6 Staff Speeches (1)(2)
Statistics on Diffusion of Well-Being, 1956

U.S. Government Agencies
Air Coordinating Committee. Civil Air Policy 1954 (1)(2)
Agriculture
Air Force
Bureau of the Budget
Bureau of the Budget. Fact Sheets 1961 Budget
Bureau of the Budget. Legislative Program, Dec. 1, 1952
Bureau of the Budget. Legislative Program, Nov. 1, 1955
Bureau of the Budget. Legislative Recommendations, 1953
Bureau of the Budget. Legislative Recommendations, 1954
Bureau of the Budget. Legislative Recommendations, May 5, 1955
Bureau of the Budget. Legislative Recommendations, Aug. 4, 1955
Bureau of the Budget. Legislative Recommendations, Aug. 17, 1956
7 Bureau of the Budget. Legislative Recommendations, 1957-59
   Bureau of the Budget. Report on TVA
   Bureau of the Budget. Republican and Democratic Platforms 1956
   Bureau of the Budget. Review of the 1954 Budget
   Bureau of the Budget. Review of the 1955 Budget
   Bureau of the Budget. Summary of 1952 Republican Platform
   Civil Service Commission
   Commerce
   Commerce. Foreign Aid by the U.S. Government
   Commission on Increased Industrial Use of Agricultural Products (1)(2)
   Commission on Intergovernmental Relations
   Congress (1)-(3)

8 Council of Economic Advisers
   Defense
   Defense. Emergency Legislative Program, March 1956 (1)-(4)
   Defense. Legislative Program for 1957 (1)-(3)
   Federal Civil Defense Administration
   Health, Education & Welfare
   Interior
   Justice
   National Advisory Council [proposed Inter-American Development Bank, 1959]
   National Archives
9 National Security Council. Organizational History 1960
National Security Council. Structure and Functions 1957
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State. Book & Library Program 1953
State. Conference of Berlin, Vol. I (Galleys) (1)-(3)
10 State. Conference of Berlin, Vol. I (Galleys) (4)-(9)
State. Conference of Berlin, Vol. II (Galleys) (1)-(3)
11 State. Conference of Berlin, Vol. II (Galleys) (4)-(13)
12 State. Conferences at Manta and Yalta, Part I (Galleys)
State. Conferences at Manta and Yalta, Part II (Galleys)
State. Disarmament, 1955-58
State. US National Commission for UNESCO
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U.S. Information Agency. Mutual Inspection for Peace
13 Other Governments
France. The French Constitution
France. The French Defense Effort

SEATO

United Kingdom

United Nations

UNESCO

UNESCO. Approved Program and Budget, 1959-60 (1)(2)

UNESCO. Reports of Member States, 1958

Private Organizations

Advertising Council


Advertising Council. An Inquiry into Cultural Trends

Advertising Council. Major Economic Groups and National Policy

Advertising Council. People’s Capitalism


American Farm Bureau Federation

AFL-CIO

AFL-CIO. Automation and Major Technological Change

AFL-CIO. Collective Bargaining Today

AFL-CIO. Labor, Big Business and Inflation, 1958

AFL-CIO. The Southern Labor Story

AFL-CIO. Taft-Hartley
AFL-CIO. Union Shop and the Public Welfare, 1958


Brookings Institution. Proposed Program of Governmental Studies, 1957

Brookings Institution. Study of the 1960-61 Presidential Transition

Citizens Committee for the Hoover Report (1)(2)

Citizens for Eisenhower

Citizens for Eisenhower. 1958 Campaign

Citizens for Eisenhower. Eisenhower Quotes (1)-(5)

Citizens for Eisenhower. Where Eisenhower Stands on 16 Vital Issues

Colonial Williamsburg

Columbia Broadcasting System (1)-(3)

Committee for Economic Development

Committee for International Economic Growth

Conference on Economic Progress

Educational Policies Commission

Eisenhower Museum

Flett, Austin T., The U.S. as a Satellite Nation, 1958

Freedom and Union

Friends of the Land [water quality]

Fund for the Advancement of Education

General Dynamics Corporation [launching of USS Nautilus]

Kohn, Hans, Reflections on Colonialism, 1956
Kurtz, Howard G., Challenge to World Leadership, 1959

Miscellaneous Items (1)-(3)

National Council of Churches

Neustadt, Richard E., The Presidency at Mid-Century, 1956

Periodicals – IIE News Bulletin, Nov. 1952

Periodicals – International Conciliation, Feb. 1953

Periodicals – Life Lines, March 1954 [use of telephones during DDE visit to Palm Springs, CA]

Periodicals – Overseas, Sept. 1962

Periodicals – Pennsylvania History, Jan. 1959

Periodicals – The Progressive, April 1954

Periodicals – US News and World Report, Feb. 20, 1953

17 Republican National Committee (1)(2)

RNC. Aims of the Eisenhower Administration, May 1953 (1)(2)

RNC. Analysis of 1954 Election

RNC. The 1953 Elections

RNC. The 1958 Elections

RNC. Major Political Polls, 1954, 1955

RNC. Presidential Primaries, 1952, 1956

RNC. Republican Fact Book, 1954

RNC. Republican National Convention, 1952 (1)-(3)

RNC. Republican National Convention, 1956

RNC. Straight from the Shoulder (1)(2)
18  RNC. What They’re Saying
Republican Organizations
Republican Organizations. 1952 Speech Kit (1)-(3)
Republican Organizations. 1956 Speech Kit (1)-(3)
Rockefeller Brothers Fund. Foreign Economic Policy for the Twentieth Century, June 1958 (1)-(3)
Rowe, James, Jr., Cooperation or Conflict [presidential relations with an opposition Congress]
Twentieth Century Fund [1952 annual report]
Welch, Robert, May God Forgive Us

19  Newspaper Clippings
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January-April 1954 [empty]
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