DWIGHT D. EISENHOWER LIBRARY ABILENE, KANSAS

STEPHENS, THOMAS E.: Records, 1944-1961

Pre-Accession, A66-20, A72-3 Processed by: KMB, RWD Date Completed: 7-26-71

The records of Thomas E. Stephens, Special Counsel and Appointments Secretary to President Eisenhower are made up of three distinct groups of documents: (1) the pre-accession which arrived with the first shipment of records to NLE in 1961, (2) A66-20 which was received May 5, 1966, and (3) A72-3 which was placed in the vault at some unknown time, probably at the time of the first shipment but no record of this can be found, and only recently removed and accessioned. These records are covered by the letter of gift from Dwight D. Eisenhower to Franklin Floete, dated April 13, 1960

Linear feet shelf space occupied: 22.8
Approximate number of pages: 44,000
Approximate number of items: 22,000

By agreement with Dwight D. Eisenhower the following classes of documents will be withheld from research use:

- 1. Papers that are security-classified pursuant to law or Executive Order, until such classification shall be removed.
- 2. Papers the use of which may be prejudicial to the maintenance of good relations with foreign nations.
- 3. Papers containing statements made by or to the donor in confidence unless in the judgment of the Director of the Dwight D. Eisenhower Library the reason for the confidentiality no longer exists.
- 4. Papers relating to private business affairs of individuals and to family and personal affairs.
- 5. Papers containing statements about individuals which might be used to injure or harass them or members of their families.

SCOPE AND CONTENT NOTE

The records of Thomas E. Stephens cover the period 1952-61 when Mr. Stephens was associated with Dwight D. Eisenhower, first in the 1952 Campaign as the General's appointments secretary and then during the Administration as Appointments Secretary and Special Counsel advising the President on political matters.

As was already mentioned, these records are broken down into three accessions. The preaccession and accession A66-20 deal primarily with 1952 and 1956 campaign matters and the respective Inaugurations. Included in the 1952-53 material are: requests for appointments with DDE, information about convention delegates, information about the activities of the Republican National Committee, Citizens for Eisenhower, and other political organizations, and general correspondence handled by Mr. Stephens. The 1956-57 files contain approximately the same types of material but have a greater volume. There are approximately 18 boxes dealing with the 1956-57 period as compared to 10 boxes of 1952-53 material. There are five boxes dealing with the arrangements for the 1957 Inaugural, including responses to invitations. There is a four box trip file for the 1956 Campaign and approximately six boxes of correspondence and reports through which Mr. Stephens kept up with the political climate around the country in preparation for the 1956 Campaign. Mixed in with the 1955-56 correspondence received at his New York address are some personal items as well as political observations. There is also one box of anti-Eisenhower material, ordinarily labeled "scum", which gives a representative sample of the techniques used in the various smear campaigns against General Eisenhower. There are four 3x5 card index boxes which contain useful information about individuals; addresses, business affiliations, proper salutations, when DDE met the individual, and other notations. The names are arranged alphabetically or by state. Together the pre-accession and A66-20 make up approximately two-thirds of the total records.

The final one-third, A72-3, relates more closely to Mr. Stephens' position as Appointments Secretary in the White House. It is made up of one series covering the President's three overseas trips during 1959-60, consisting mainly of State Department telegrams making arrangements and other planning aspects of the trips, and one series of sheets listing the President's daily appointments. The appointment records are arranged chronologically from January 1953 through January, 1961, and appear to be drafts for the formal appointment books.

There are a few scattered items and short series which are not related to the campaigns, trips or appointments records. The McKinsey & Company Reports on Restaffing the Executive Branch of the Government and Eisenhower Foundation material are most important among these. They make up a very small portion of the total volume of the papers, however.

BIOGRAPHICAL NOTE

October 18, 1903	Born at Dun Laoghaire, Ireland
1925-26	Real estate title examinerTitle Guarantee and Trust Co., NYC, and Chicago Title and Trust Company
1927-32	Fraud investigatorRoyal Indemnity Company, New York City
1930	LL.B., Brooklyn Law School
1932	LL.D., St. Lawrence University
1934-36	Asst. Corp. Counselor for the City of New York (representing NYC at the legislature in Albany)
1936-37	Associated with the firm Lord, Day and Lord
1938-42	Administrative Assistant to the President of the Council of NYC
Dec. 9, 1942	Married Mary Culver
1942-45	Overseas with the Army Air Corps
1945-46	Director of the campaign division of the Republican National Committee
1948	Assistant to the Republican National Campaign Manager
1949	Went to Washington as Administrative Assistant to Senator John Foster Dulles
1950-52	Returned to New York as Secretary of the Republican State Committee
1952-53	Active in 1952 Campaign, General Eisenhower's appointments secretary
1953-61	Special Counsel and Appointments Secretary to President Eisenhower (also associated with Shearman, Sterling and Wright, NYC law firm)

DESCRIPTION OF SERIES (PRE-ACC.)

Box Nos. Series

1-10 1952 Convention, Campaign, 1953 Inauguration, 10 containers.

Requests for appointments and autographs (DDE), congratulatory letters to Mr. Stephens, information about marginal Congressional districts, information about delegates to 1952 Convention, letters regarding employment opportunities with General Eisenhower, plans for the Inauguration, Republican National Committee data, material related to DDE's voter registration in New York State for 1952, speeches, general correspondence. Arranged alphabetically by folder title, but with miscellaneous memoranda and general correspondence subseries at the end of the series.

10 1956 Campaign, 1 container.

DDE's campaign schedule and Citizens for Eisenhower reports. Arranged alphabetically by folder title.

11-15 1957 Inauguration, 5 containers.

Tickets, arrangements, responses to invitations. Arranged alphabetically by folder title.

16 Anti-Eisenhower material, 1948-52, 1 container.

Issues of various pamphlets, newspapers etc. put out to discredit General Eisenhower by appeals to political bias and religious bigotry. Explanations of same. No special order.

17-20 Miscellaneous items, 1944-54, 4 containers.

Material from earlier elections. 1952 campaign material including data on Convention delegates by state, human rights, and McKinsey & Co. Reports on Restaffing the Executive Branch of the Government. No special arrangement overall; McKinsey reports arranged numerically by section, Convention delegates arranged alphabetically by state.

21-22 Wrapped Packages, 1956-57, 2 containers.

"A Proposal: Television Campaigning for President Eisenhower"--scrapbook. 1957 Inauguration, Parade Seating Plan--chart.

23-26 3x5 Card indexes, probably compiled for 1956 Campaign, 4 containers. Useful information (address, previous correspondence, relationship etc.) About individuals. Arranged alphabetically by states, and within each state.

A66-20

27 1956 Convention, 1 folder.

Information about rooms, tickets, etc. for staff and delegates at Convention.

27-29 1956 Campaign trip file, 3 containers.

Information and correspondence about major campaign stops between Setember 12, 1956 and the election November 7. Arranged chronologically.

30-31 Miscellaneous political matters, 1956, 2 containers.

1956 campaign plans, itineraries, Citizens for Eisenhower material, information on primaries, political correspondence with Bradley Nash, "The 1956 Plan for Political Action at the State and County Level, 1-6-56". Arranged alphabetically by folder title.

32-33 1955-56 Correspondence, New York Address, 2 containers.

Largely political, some personal, correspondence addressed to Mr. Stephens c/o Shearman, Sterling & Wright. Arranged alphabetically.

33-36 1956 Political material by state, 4 containers.

Correspondence and reports on the political situation in each state. Arranged alphabetically by state or territory.

36-37 Additional 1956 correspondence, 2 containers.

Correspondence on miscellaneous subjects. Two subseries: alphabetical, subject. Includes meetings, Eisenhower foundation, political strategy, personal correspondence, folder labeled "Negro", "Progress through Eisenhower Administration", Michigan politics.

Clippings and tear sheets, 1955-56, 1 container.

Primarily tear sheets from the Public Opinion News Service regarding the 1956 Campaign.

39-47 TRIP FILE, 1959-60, 9 containers.

Folders for various stops on three overseas trips taken by President Eisenhower: Far East, June 1960 (Philippines, Alaska, Okinawa, Japan, Hawaii, Korea, Formosa), South America, February 1960 (Argentina, Puerto Rico, Brazil, Chile, Uruguay), and Europe and Middle East, December 1959 (Italy, Turkey, Greece, Spain, India, Morocco, Afghanistan). Includes many telegrams and memoranda making arrangements for the trips. The three trips are filed separately, but arrangements within each trip is random.

- 48-55 The President's appointments, January 1953-January 1961, 9 containers. Called "flimsies" These are tissue paper carbon copies of the President's appointments for the day. As there are many notations, additions, and corrections on the pages, these were probably draft copies of the formal appointment books. Arranged chronologically.
- Miscellaneous, 1953-58, 1 container.

One folder on the President's trip, June 10-14, 1953 to Minnesota, North Dakota, South Dakota, New Hampshire, and New York. Two folders of old calendar committee sheets labeled "personal and confidential". One empty folder labeled "Old secret lists". No special arrangement.

PRE-ACCESSION CONTAINER LIST

Box No. Contents

1 American Legion 34th National Convention, New York City, August 25-28, 1952

Appointments--DDE (1952)

A thru G

H thru M

N thru R

S thru V

W thru Z

Autographs given by DDE (1952)

Citizens for Eisenhower-Nixon (1952)

2 Letters of Congratulations to Mr. Stephens A thru H

Letters of Congratulations to Mr. Stephens J thru Z

Congressional Districts (Marginal) 1952 Statistics (1)(2)

CONVENTION, 1952 REPUBLICAN NATIONAL

Officials and Delegates from all the States

"Manner of Selecting Delegates to National Political Conventions and the Nomination and Election of Presidential Electors" 1952

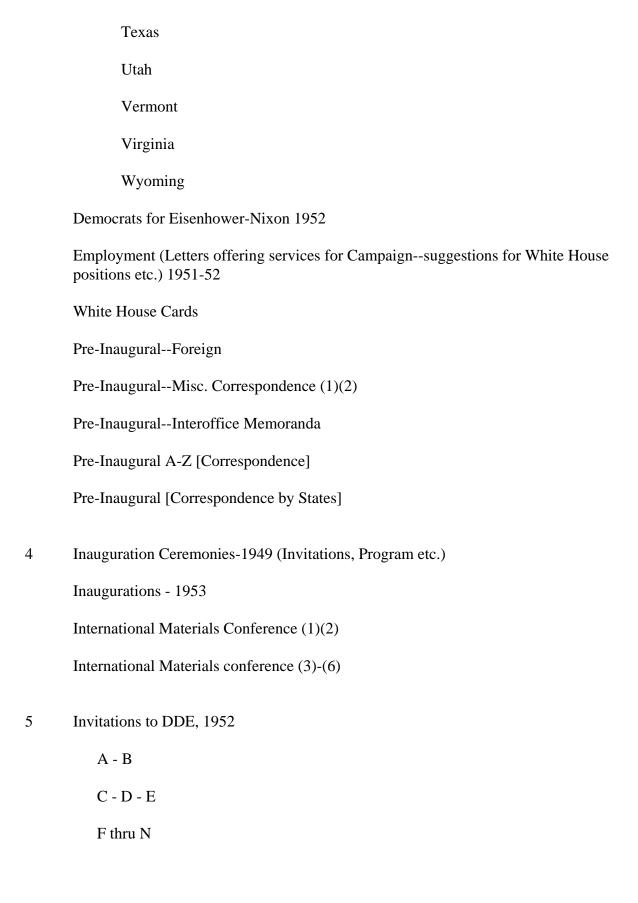
Information on Presidential Primaries in Various States

Delegates to 1952 Republican National Convention (Alabama thru Montana)

Delegates to 1952 Republican National Convention (Nebraska thru Wyoming)

Delegates to 1952 Convention

	Alabama
	Arizona
	California
	Connecticut
	Delaware
3	Georgia
	Idaho
	Kansas
	Illinois
	Maine
	Maryland
	Massachusetts
	Missouri
	New Hampshire
	New Jersey
	New Mexico
	New York
	North Carolina
	North Dakota
	Oregon
	Rhode Island



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T thru Z
      Messages from DDE, 1952 A thru Z
      Newspaper Clippings 1951-52
6
      Republican Congressional Committee Congressional Nominees-1952 (1)(2)
      Republican National Committee, Republican State Central Committees, Young
      Republican National Federation (Personnel) 1952
      Republican National Committee, 1952 (Speakers scheduled, Radio, TV etc.)
      Republican National Committee 1951-52 (News Releases)
      Republican National Committee 1952 (Statistical Information, Pre-election)
      Republican National Committee, 1952 (Miscellaneous)
       Voting Registration--Dwight D. Eisenhower New York State 1952
      Speeches, Statements given by DDE (1952)
      Miscellaneous Memoranda (1) [1952 Campaign]
7
      Miscellaneous Memoranda (2)
       1952 CORRESPONDENCE
          Α
          Ba
          Be
          \mathbf{C}
          D
          E
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O thru S

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8
          F
          G
          Н
          I
          J
          K
          Klein, Julius (only)
          L
          Ma
          McKee, Frederick A. (only)
9
          Mi
          Nixon, Richard M. (Only)
          N
          O
          P
          R
          S
          Sta
          T
          U
10
          V
          \mathbf{W}
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Miscellaneous-Unidentifiable Correspondence

1956 CAMPAIGN

Campaign Schedule of DDE 1956

Citizens for Eisenhower-Nixon, 1956, Summary Report (1)(2)

Citizens for Eisenhower-Nixon, 1956, Television Programs

11 INAUGURATION-1957

Automobile tags

Ball

Electoral College

Entertainment

Festival

Housing

List No. 2-Correspondence

The President

Press Releases (1)(2)

Reviewing Stand

Souvenir Invitations

Souvenir Programs

Swearing-in

12 General

Cabinet-Tickets

```
Family
          Staff-Tickets
          Gold List-Signatures for Tickets Received
          Gold List-Tickets
          Invitations Declined-Gold List
          Lists (1)
          Lists (2)
13
          Unlisted invitees
          Miscellaneous
          Parade
          Responses to Invitations--Family
          Responded to Invitations--Cabinet
          Responses to Invitations--Acceptances and Declinations. List #2
          Responses to Invitations--White House Staff
              A - B
              C thru L
              M thru O
              P thru R
              S thru U
              W thru Z
      Responses to Invitations--Friends
15
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A thru C

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D thru G
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Η

I thru K

L thru M

N thru Z

16 ANTI-EISENHOWER MATERIAL

Examples of Anti-Eisenhower Smear Campaign (With explanatory notes)

"Headlines"--Joseph Kamp

"Cross & Flag", "The Swedish-Jew"--Gerald L. K. Smith

"William Intelligence Summary"--Robert H. Williams

"The Defender Magazine"--Gerald Winrod

"Closer-Ups"--Upton Close

Myron C. Fagan

Reports by "Partisan Republicans of California"--Dewey M. Taft

"American Commentator"--Stephen Nenoff

"National Defense"--A. Hoeppel

"Clover Business Letter"--E. B. Gallaher

"The Nacilbuper"

"The Avenue of Tomorrow"

Hoffman Nickerson, Oyster Bay, N. Y.

Post Cards

Taft Committee, Bucks County (Pa.) Branch

Miscellaneous publications

"Common Sense" The Nation's Anti-Communist Newspaper

Newsclippings and reprints

Items related to smear campaign (unpublished)

Public and press reaction to anti-Eisenhower smear campaign (Clippings and reprints) [Closed Material]

- 17 MISCELLANEOUS ELECTION MATERIALS, 1944-54 (1)-(5)
- 18 MISCELLANEOUS ITEMS

Photograph of DDE

Human Rights (Miscellaneous) (1)(2)

1952 Campaign Material

McKinsey & Co. Reports--Sec. I & II Approach, The President

III Executive Office of the President, Civil Service Commission, GSA

IV Sec. State

V Sec. of the Treasury

McKinsey & Co. Reports--Sec. VI the Sec. Of Defense, Army, Navy, Air Force

VII The Attorney General

VIII Postmaster General

IX Sec. of the Interior

X Sec. of Agriculture

XI Sec. of Commerce

XII Sec. of Labor

XIII Independent Single Agency Heads

XIV Temporary Mobilization and Stabilization Agency

"Key Policy Making Positions in the Executive Branch of the Federal Government"

Organizational Unit Index, Executive Branch U.S. Government

20 1952 Convention Delegates--Info.

Alabama, Arizona, Arkansas, California, Colorado, Connecticut

Delaware, Florida, Georgia, Idaho, Illinois

Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine

Maryland, Massachusetts, Michigan, Minnesota, Mississippi

Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey

New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon

Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas

Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, D.C. and Territories

Misc. Correspondence 1956-57

- 21 Inauguration--1957 (Parade-Seating Plan) (Wrapped package)
- Large binder: Information on Television Campaigning (Television Plans Board) (Wrapped package)
- 23-24 Alphabetical listing of names (Also by states alphabetically) showing proper (3x5 card salutation, with information as to when DDE first met, introduced by whom, etc. index)
- 25 Citizens for Eisenhower mailing lists, by name and state (3x5 card index)
- Alphabetical-listing of names (by states) with proper salutation for addressing (3x5 card notation as to attendance (or regrets) at certain functions, etc. index)

27 1956 CONVENTION--Rooms, Tickets, etc. (1)-(3)

TRIP FILE--1956 Campaign

Gettysburg picnic, September 12, 1956

Iowa (Des Moines, Boone, & Newton), Sept. 20 and 21, 1956

Peoria, Illinois, Sept. 25, 1956

Cleveland, Ohio, Oct. 1, 1956

Lexington, Kentucky, Oct. 1, 1956

Brooklyn, N. Y., World Series Game, Oct. 3, 1956

Pittsburgh, Pa., Oct. 9, 1956

"Ike Day", Oct. 13, 1956

Seattle, Washington, Oct. 16 and 17, 1956

Minnesota, Oct. 17, 1956

Tacoma, Washington, Oct. 18, 1956

Portland, Oregon, Oct. 18, 1956

Los Angeles, California, Oct. 19, 1956

Denver, Colorado, Oct. 20, 1956

New York City, Oct. 25, 1956

Richmond, Virginia, Oct. 29, 1956

Jacksonville, Florida, Oct. 29, 1956

29 Miami, Florida, Oct. 29, 1956

Texas (Trip cancelled), Oct. 31, 1956

Memphis, Tennessee (Trip cancelled), Oct. 31, 1956

Oklahoma City, Oklahoma (Trip cancelled), Oct. 31, 1956

Philadelphia, Pa., Nov. 1, 1956

Boston, Mass., (Trip cancelled)

Requests for President in other states (1)(2)

30 1956 CAMPAIGN

Anti-Stevenson Papers

Campaign Contributions-Regulations

Election Eve, Election Night, Nov. 6 and 7, 1956

Itineraries and Television Appearances

Papers signed by DDE re Primaries, 1956

DDE's 1956 Campaign Schedule

Vice-President Nixon's Itinerary

Miscellaneous 1956 Campaign Information

Miscellaneous (1)-(5)

31 CITIZENS FOR EISENHOWER (1)-(4)

Directories

Bradley Nash (1)-(3)

Office Procedure--Thomas E. Stephens

The 1956 Plan for Political Action at State and County Level, 1-6-56

Primaries

32 1955-56 CORRESPONDENCE--NEW YORK ADDRESS

A
Advisory Group
Initial Advisory Group
American Security and Trust Co.
В
Boyd, Ralph
C
"Citizens for Eisenhower"
Camel Saddles
Club
ConventionRooms
D
E
Eisenhower Presidential Memorial Library Commission
F
G
Н
I
J
K
Kiplinger Letter, Pearson Letter, etc.
T

	Labor
	Legislation
	M
	Meetings
	N P
	PollsSurveys
33	Primaries
	Q
	R
	S & S Oil & Uranium Corporation
	Shearman & Sterling & Wright
	Six, Robert
	S
	T
	U
	V
	W
	X
	Y
	Young Republicans
	Z

1956 POLITICAL

	Alaska
	Arizona
	Arkansas
	California
	Colorado
	Connecticut
	Delaware
	District of Columbia
	Florida
	Georgia
	Hawaii
	Idaho
	Illinois
34	Indiana
	Iowa
	Kansas
	Kentucky
	Louisiana
	Maine
	Maryland
	Massachusetts

Alabama

	Mississippi
	Missouri
	Montana
	Nebraska
	Nevada
	New Hampshire
	New Jersey
	New Mexico
35	New York
33	New Tolk
	North Carolina
	North Dakota
	Ohio
	Oklahoma
	Oregon
	Pennsylvania
	Puerto Rico
	Rhode Island
	South Carolina
	South Dakota
	Tennessee
	Texas
	Utah

Minnesota

	Vermont
	Virginia
36	Washington
	West Virginia
	Wisconsin
	Wyoming
A	DDITIONAL 1956 CORRESPONDENCE
	A
	В
	C
	D
	E
	F
	G
	Н
	I
	J
	K
	L
	M
	N

37	O
	P
	Q
	R
	S
	T
	U
	V
	W
	X
	Y
	Z
	MISCELLANEOUS
	Abilene, Kansas
	Citizens Political contributions (1)(2)
	Democrats for Eisenhower
	Eisenhower Foundation
	Meetings
	Negro
	Progress through Eisenhower Administration
	T. E. SPersonal Correspondence
	Strategy (Political)
	Telegrams re Michigan situation Oct. 1956 (Political)

39 TRIP FILE--June 1960 Manila, The Philippines Anchorage, Alaska Okinawa (Kadena) Japan Hawaii Seoul, Korea Manila (Telegrams) 40 Okinawa (Kadena) Telegrams St. Paul (ship) General Taipei, Formosa Taipei, Formosa (Telegrams) Korea (Telegrams) Telegrams (General) Hawaii (Telegrams) Schedule for President's Trip Advance Trip Manila Taipei, Formosa

Korea

Clippings and Tear Sheets (1)-(3)

38

Hawaii (General) 41 Schedule for the President's Far East Trip (Gwen King) TRIP FILE--February 1960 Bariloche, Argentina Buenos Aires, Argentina Puerto Rico Advance Trip-South America South America (General) 42 Brasilia, Brazil Rio de Janeiro, Brazil Sao Paulo, Brazil Santiago, Chile 43 Montevideo, Uruguay 44 TRIP FILE--December 1959 Rome Ankara Athens

45 File Material (Booklets, etc.)

European Trip

Releases re trip

Tunis

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Miscellaneous
          Spain
          "Visita del Presidente Eisenhower a Espana 1959"
46
          Press File
          General
          Teheran
          New Delhi
          Karachi
          Miscellaneous
          Korea
47
          Paris-Toulon
          Madrid
          Madrid (Dec. 21-22, 1959) (1)(2)
          Rabat, Morocco--Casablanca
          Kabul
          Instructions for Advance Party
          Itinerary
      THE PRESIDENT'S APPOINTMENTS
48
          January 1953 (flimsies)
          February 1953 (flimsies)
          March 1953 (flimsies)
          April 1953 (flimsies)
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May 1953 (flimsies)

June 1953 (flimsies)

July 1953 (flimsies)

August 1953 (flimsies)

September 1953 (flimsies)

October 1953 (flimsies)

November 1953 (flimsies)

December 1953 (flimsies)

January 1954 (flimsies)

February 1954 (flimsies)

March 1954 (flimsies)

April 1954 (flimsies)

49 May 1954 (flimsies)

June 1954 (flimsies)

July 1954 (flimsies)

August 1954 (flimsies)

September 1954 (flimsies)

October 1954 (flimsies)

November 1954 (flimsies)

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January 1955 (flimsies)

February 1955 (flimsies)

March 1955 (flimsies)

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April 1955 (flimsies)
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May 1955 (flimsies)

June 1955 (flimsies)

July 1955 (flimsies)

August 1955 (flimsies)

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May 1956 (flimsies)

June 1956 (flimsies)

July 1956 (flimsies)

August 1956 (flimsies)

September 1956 (flimsies)

October 1956 (flimsies)

November 1956 (flimsies)

December 1956 (flimsies)

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May 1957 (flimsies)

June 1957 (flimsies)

July 1957 (flimsies)

August 1957 (flimsies)

September 1957 (flimsies)

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September 1959 (flimsies)

October 1959 (flimsies)

November 1959 (flimsies)

December 1959 (flimsies)

January 1960 (flimsies)

February 1960 (flimsies)

March 1960 (flimsies)

April 1960 (flimsies)

May 1960 (flimsies)

June 1960 (flimsies)

July 1960 (flimsies)

August 1960 (flimsies)

September 1960 (flimsies)

October 1960 (flimsies)

November 1960 (flimsies)

December 1960 (flimsies)

January 1961 (flimsies)

The President's Trip, June 10-14, 1953, to Minn., N. Dak., S. Dak., N. H., and N. Y.

"Old secret lists" [empty]

Old Calendar Committee sheets (1)(2)

END OF CONTAINER LIST