Wendy D. Eisenhower Library
Abilene, Kansas

Stepphens, Thomas E.: Records, 1944-1961
Pre-Accession, A66-20, A72-3
Processed by: KMB, RWD
Date Completed: 7-26-71

The records of Thomas E. Stephens, Special Counsel and Appointments Secretary to President Eisenhower are made up of three distinct groups of documents: (1) the pre-accession which arrived with the first shipment of records to NLE in 1961, (2) A66-20 which was received May 5, 1966, and (3) A72-3 which was placed in the vault at some unknown time, probably at the time of the first shipment but no record of this can be found, and only recently removed and accessioned. These records are covered by the letter of gift from Dwight D. Eisenhower to Franklin Floete, dated April 13, 1960

Linear feet shelf space occupied: 22.8
Approximate number of pages: 44,000
Approximate number of items: 22,000

By agreement with Dwight D. Eisenhower the following classes of documents will be withheld from research use:

1. Papers that are security-classified pursuant to law or Executive Order, until such classification shall be removed.

2. Papers the use of which may be prejudicial to the maintenance of good relations with foreign nations.

3. Papers containing statements made by or to the donor in confidence unless in the judgment of the Director of the Dwight D. Eisenhower Library the reason for the confidentiality no longer exists.

4. Papers relating to private business affairs of individuals and to family and personal affairs.

5. Papers containing statements about individuals which might be used to injure or harass them or members of their families.
The records of Thomas E. Stephens cover the period 1952-61 when Mr. Stephens was associated with Dwight D. Eisenhower, first in the 1952 Campaign as the General’s appointments secretary and then during the Administration as Appointments Secretary and Special Counsel advising the President on political matters.

As was already mentioned, these records are broken down into three accessions. The pre-accession and accession A66-20 deal primarily with 1952 and 1956 campaign matters and the respective Inaugurations. Included in the 1952-53 material are: requests for appointments with DDE, information about convention delegates, information about the activities of the Republican National Committee, Citizens for Eisenhower, and other political organizations, and general correspondence handled by Mr. Stephens. The 1956-57 files contain approximately the same types of material but have a greater volume. There are approximately 18 boxes dealing with the 1956-57 period as compared to 10 boxes of 1952-53 material. There are five boxes dealing with the arrangements for the 1957 Inaugural, including responses to invitations. There is a four box trip file for the 1956 Campaign and approximately six boxes of correspondence and reports through which Mr. Stephens kept up with the political climate around the country in preparation for the 1956 Campaign. Mixed in with the 1955-56 correspondence received at his New York address are some personal items as well as political observations. There is also one box of anti-Eisenhower material, ordinarily labeled “scum”, which gives a representative sample of the techniques used in the various smear campaigns against General Eisenhower. There are four 3x5 card index boxes which contain useful information about individuals: addresses, business affiliations, proper salutations, when DDE met the individual, and other notations. The names are arranged alphabetically or by state. Together the pre-accession and A66-20 make up approximately two-thirds of the total records.

The final one-third, A72-3, relates more closely to Mr. Stephens’ position as Appointments Secretary in the White House. It is made up of one series covering the President’s three overseas trips during 1959-60, consisting mainly of State Department telegrams making arrangements and other planning aspects of the trips, and one series of sheets listing the President’s daily appointments. The appointment records are arranged chronologically from January 1953 through January, 1961, and appear to be drafts for the formal appointment books.

There are a few scattered items and short series which are not related to the campaigns, trips or appointments records. The McKinsey & Company Reports on Restaffing the Executive Branch of the Government and Eisenhower Foundation material are most important among these. They make up a very small portion of the total volume of the papers, however.
BIOGRAPHICAL NOTE

October 18, 1903  Born at Dun Laoghaire, Ireland

1925-26  Real estate title examiner--Title Guarantee and Trust Co., NYC, and Chicago Title and Trust Company

1927-32  Fraud investigator--Royal Indemnity Company, New York City

1930  LL.B., Brooklyn Law School

1932  LL.D., St. Lawrence University

1934-36  Asst. Corp. Counselor for the City of New York (representing NYC at the legislature in Albany)

1936-37  Associated with the firm Lord, Day and Lord

1938-42  Administrative Assistant to the President of the Council of NYC

Dec. 9, 1942  Married Mary Culver

1942-45  Overseas with the Army Air Corps

1945-46  Director of the campaign division of the Republican National Committee

1948  Assistant to the Republican National Campaign Manager

1949  Went to Washington as Administrative Assistant to Senator John Foster Dulles

1950-52  Returned to New York as Secretary of the Republican State Committee

1952-53  Active in 1952 Campaign, General Eisenhower’s appointments secretary

1953-61  Special Counsel and Appointments Secretary to President Eisenhower (also associated with Shearman, Sterling and Wright, NYC law firm)
<table>
<thead>
<tr>
<th>Box Nos.</th>
<th>Series</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-10</td>
<td>1952 Convention, Campaign, 1953 Inauguration, 10 containers.</td>
</tr>
<tr>
<td></td>
<td>Requests for appointments and autographs (DDE), congratulatory letters to Mr. Stephens, information about marginal Congressional districts, information about delegates to 1952 Convention, letters regarding employment opportunities with General Eisenhower, plans for the Inauguration, Republican National Committee data, material related to DDE’s voter registration in New York State for 1952, speeches, general correspondence. Arranged alphabetically by folder title, but with miscellaneous memoranda and general correspondence subseries at the end of the series.</td>
</tr>
<tr>
<td>10</td>
<td>1956 Campaign, 1 container.</td>
</tr>
<tr>
<td></td>
<td>DDE’s campaign schedule and Citizens for Eisenhower reports. Arranged alphabetically by folder title.</td>
</tr>
<tr>
<td>11-15</td>
<td>1957 Inauguration, 5 containers.</td>
</tr>
<tr>
<td></td>
<td>Tickets, arrangements, responses to invitations. Arranged alphabetically by folder title.</td>
</tr>
<tr>
<td>16</td>
<td>Anti-Eisenhower material, 1948-52, 1 container.</td>
</tr>
<tr>
<td></td>
<td>Issues of various pamphlets, newspapers etc. put out to discredit General Eisenhower by appeals to political bias and religious bigotry. Explanations of same. No special order.</td>
</tr>
<tr>
<td>17-20</td>
<td>Miscellaneous items, 1944-54, 4 containers.</td>
</tr>
<tr>
<td></td>
<td>Material from earlier elections. 1952 campaign material including data on Convention delegates by state, human rights, and McKinsey &amp; Co. Reports on Restaffing the Executive Branch of the Government. No special arrangement overall; McKinsey reports arranged numerically by section, Convention delegates arranged alphabetically by state.</td>
</tr>
<tr>
<td>21-22</td>
<td>Wrapped Packages, 1956-57, 2 containers.</td>
</tr>
</tbody>
</table>
23-26 3x5 Card indexes, probably compiled for 1956 Campaign, 4 containers. Useful information (address, previous correspondence, relationship etc.) About individuals. Arranged alphabetically by states, and within each state.

A66-20

27 1956 Convention, 1 folder.

Information about rooms, tickets, etc. for staff and delegates at Convention.

27-29 1956 Campaign trip file, 3 containers.

Information and correspondence about major campaign stops between Setember 12, 1956 and the election November 7. Arranged chronologically.

30-31 Miscellaneous political matters, 1956, 2 containers.

1956 campaign plans, itineraries, Citizens for Eisenhower material, information on primaries, political correspondence with Bradley Nash, “The 1956 Plan for Political Action at the State and County Level, 1-6-56”. Arranged alphabetically by folder title.

32-33 1955-56 Correspondence, New York Address, 2 containers.

Largely political, some personal, correspondence addressed to Mr. Stephens c/o Shearman, Sterling & Wright. Arranged alphabetically.

33-36 1956 Political material by state, 4 containers.

Correspondence and reports on the political situation in each state. Arranged alphabetically by state or territory.

36-37 Additional 1956 correspondence, 2 containers.

Correspondence on miscellaneous subjects. Two subseries: alphabetical, subject. Includes meetings, Eisenhower foundation, political strategy, personal correspondence, folder labeled “Negro”, “Progress through Eisenhower Administration”, Michigan politics.

38 Clippings and tear sheets, 1955-56, 1 container.

Primarily tear sheets from the Public Opinion News Service regarding the 1956 Campaign.
A72-3


Folders for various stops on three overseas trips taken by President Eisenhower: Far East, June 1960 (Philippines, Alaska, Okinawa, Japan, Hawaii, Korea, Formosa), South America, February 1960 (Argentina, Puerto Rico, Brazil, Chile, Uruguay), and Europe and Middle East, December 1959 (Italy, Turkey, Greece, Spain, India, Morocco, Afghanistan). Includes many telegrams and memoranda making arrangements for the trips. The three trips are filed separately, but arrangements within each trip is random.

48-55 The President’s appointments, January 1953-January 1961, 9 containers.

Called “flimsies” These are tissue paper carbon copies of the President’s appointments for the day. As there are many notations, additions, and corrections on the pages, these were probably draft copies of the formal appointment books. Arranged chronologically.

56 Miscellaneous, 1953-58, 1 container.

One folder on the President’s trip, June 10-14, 1953 to Minnesota, North Dakota, South Dakota, New Hampshire, and New York. Two folders of old calendar committee sheets labeled “personal and confidential”. One empty folder labeled “Old secret lists”. No special arrangement.
PRE-ACCESSION
CONTAINER LIST

<table>
<thead>
<tr>
<th>Box No.</th>
<th>Contents</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>American Legion 34th National Convention, New York City, August 25-28, 1952</td>
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<tr>
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<td>Appointments--DDE (1952)</td>
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<tr>
<td></td>
<td>A thru G</td>
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<tr>
<td></td>
<td>H thru M</td>
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<tr>
<td></td>
<td>N thru R</td>
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<td></td>
<td>S thru V</td>
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<tr>
<td></td>
<td>W thru Z</td>
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<tr>
<td></td>
<td>Autographs given by DDE (1952)</td>
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<tr>
<td></td>
<td>Citizens for Eisenhower-Nixon (1952)</td>
</tr>
<tr>
<td>2</td>
<td>Letters of Congratulations to Mr. Stephens A thru H</td>
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<tr>
<td></td>
<td>Letters of Congratulations to Mr. Stephens J thru Z</td>
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<tr>
<td></td>
<td>Congressional Districts (Marginal) 1952 Statistics (1)(2)</td>
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<tr>
<td></td>
<td>CONVENTION, 1952 REPUBLICAN NATIONAL</td>
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<tr>
<td></td>
<td>Officials and Delegates from all the States</td>
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<tr>
<td></td>
<td>“Manner of Selecting Delegates to National Political Conventions and the Nomination and Election of Presidential Electors” 1952</td>
</tr>
<tr>
<td></td>
<td>Information on Presidential Primaries in Various States</td>
</tr>
<tr>
<td></td>
<td>Delegates to 1952 Republican National Convention (Alabama thru Montana)</td>
</tr>
<tr>
<td></td>
<td>Delegates to 1952 Republican National Convention (Nebraska thru Wyoming)</td>
</tr>
</tbody>
</table>
Delegates to 1952 Convention

Alabama
Arizona
California
Connecticut
Delaware

3 Georgia
Idaho
Kansas
Illinois
Maine
Maryland
Massachusetts
Missouri
New Hampshire
New Jersey
New Mexico
New York
North Carolina
North Dakota
Oregon
Rhode Island
Texas
Utah
Vermont
Virginia
Wyoming

Democrats for Eisenhower-Nixon 1952

Employment (Letters offering services for Campaign--suggestions for White House positions etc.) 1951-52

White House Cards

Pre-Inaugural--Foreign

Pre-Inaugural--Misc. Correspondence (1)(2)

Pre-Inaugural--Interoffice Memoranda

Pre-Inaugural A-Z [Correspondence]

Pre-Inaugural [Correspondence by States]

4 Inauguration Ceremonies-1949 (Invitations, Program etc.)

Inaugurations - 1953

International Materials Conference (1)(2)

International Materials conference (3)-(6)

5 Invitations to DDE, 1952

A - B

C - D - E

F thru N
O thru S

T thru Z

Messages from DDE, 1952 A thru Z

Newspaper Clippings 1951-52

6 Republican Congressional Committee Congressional Nominees-1952 (1)(2)

Republican National Committee, Republican State Central Committees, Young
Republican National Federation (Personnel) 1952

Republican National Committee, 1952 (Speakers scheduled, Radio, TV etc.)

Republican National Committee 1951-52 (News Releases)

Republican National Committee 1952 (Statistical Information, Pre-election)

Republican National Committee, 1952 (Miscellaneous)

Voting Registration--Dwight D. Eisenhower New York State 1952

Speeches, Statements given by DDE (1952)

Miscellaneous Memoranda (1) [1952 Campaign]

7 Miscellaneous Memoranda (2)

1952 CORRESPONDENCE

A

Ba

Be

C

D

E
Klein, Julius (only)

McKee, Frederick A. (only)

Nixon, Richard M. (Only)

W
Y

Miscellaneous-Unidentifiable Correspondence

1956 CAMPAIGN

Campaign Schedule of DDE 1956

Citizens for Eisenhower-Nixon, 1956, Summary Report (1)(2)

Citizens for Eisenhower-Nixon, 1956, Television Programs

11 INAUGURATION-1957

Automobile tags

Ball

Electoral College

Entertainment

Festival

Housing

List No. 2-Correspondence

The President

Press Releases (1)(2)

Reviewing Stand

Souvenir Invitations

Souvenir Programs

Swearing-in

12 General

Cabinet-Tickets
Family

Staff-Tickets

Gold List-Signatures for Tickets Received

Gold List-Tickets

Invitations Declined-Gold List

Lists (1)

13 Lists (2)

Unlisted invitees

Miscellaneous

Parade

Responses to Invitations--Family

Responded to Invitations--Cabinet

Responses to Invitations--Acceptances and Declinations. List #2

Responses to Invitations--White House Staff

A - B

C thru L

M thru O

P thru R

S thru U

W thru Z

15 Responses to Invitations--Friends

A thru C
16 ANTI-EISENHOWER MATERIAL

Examples of Anti-Eisenhower Smear Campaign (With explanatory notes)

“Headlines”--Joseph Kamp


“William Intelligence Summary”--Robert H. Williams

“The Defender Magazine”--Gerald Winrod

“Closer-Ups”--Upton Close

Myron C. Fagan

Reports by “Partisan Republicans of California”--Dewey M. Taft

“American Commentator”--Stephen Nenoff

“National Defense”--A. Hoeppel

“Clover Business Letter”--E. B. Gallaher

“The Nacilbuper”

“The Avenue of Tomorrow”

Hoffman Nickerson, Oyster Bay, N. Y.

Post Cards

Taft Committee, Bucks County (Pa.) Branch

Miscellaneous publications
“Common Sense” The Nation’s Anti-Communist Newspaper

Newscuttings and reprints

Items related to smear campaign (unpublished)

Public and press reaction to anti-Eisenhower smear campaign (Clippings and reprints) [Closed Material]

17 MISCELLANEOUS ELECTION MATERIALS, 1944-54 (1)-(5)

18 MISCELLANEOUS ITEMS

Photograph of DDE

Human Rights (Miscellaneous) (1)(2)

1952 Campaign Material

McKinsey & Co. Reports--Sec. I & II Approach, The President

III Executive Office of the President, Civil Service Commission, GSA

IV Sec. State

V Sec. of the Treasury

19 McKinsey & Co. Reports--Sec. VI the Sec. Of Defense, Army, Navy, Air Force

VII The Attorney General

VIII Postmaster General

IX Sec. of the Interior

X Sec. of Agriculture

XI Sec. of Commerce

XII Sec. of Labor

XIII Independent Single Agency Heads

XIV Temporary Mobilization and Stabilization Agency
“Key Policy Making Positions in the Executive Branch of the Federal Government”

Organizational Unit Index, Executive Branch U.S. Government

20  1952 Convention Delegates--Info.
   Alabama, Arizona, Arkansas, California, Colorado, Connecticut
   Delaware, Florida, Georgia, Idaho, Illinois
   Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine
   Maryland, Massachusetts, Michigan, Minnesota, Mississippi
   Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey
   New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon
   Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas
   Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, D.C. and Territories
   Misc. Correspondence 1956-57

21  Inauguration--1957 (Parade-Seating Plan) (Wrapped package)

22  Large binder: Information on Television Campaigning (Television Plans Board) (Wrapped package)

23-24  Alphabetical listing of names (Also by states alphabetically) showing proper (3x5 card salutation, with information as to when DDE first met, introduced by whom, etc. index)

25  Citizens for Eisenhower mailing lists, by name and state (3x5 card index)

26  Alphabetical-listing of names (by states) with proper salutation for addressing (3x5 card notation as to attendance (or regrets) at certain functions, etc. index)
TRIP FILE--1956 Campaign

Gettysburg picnic, September 12, 1956

Iowa (Des Moines, Boone, & Newton), Sept. 20 and 21, 1956

Peoria, Illinois, Sept. 25, 1956

Cleveland, Ohio, Oct. 1, 1956

Lexington, Kentucky, Oct. 1, 1956

Brooklyn, N. Y., World Series Game, Oct. 3, 1956

Pittsburgh, Pa., Oct. 9, 1956

“Ike Day”, Oct. 13, 1956

Seattle, Washington, Oct. 16 and 17, 1956

Minnesota, Oct. 17, 1956

Tacoma, Washington, Oct. 18, 1956

Portland, Oregon, Oct. 18, 1956

Los Angeles, California, Oct. 19, 1956

Denver, Colorado, Oct. 20, 1956

New York City, Oct. 25, 1956

Richmond, Virginia, Oct. 29, 1956

Jacksonville, Florida, Oct. 29, 1956

Miami, Florida, Oct. 29, 1956

Texas (Trip cancelled), Oct. 31, 1956
Memphis, Tennessee (Trip cancelled), Oct. 31, 1956

Oklahoma City, Oklahoma (Trip cancelled), Oct. 31, 1956

Philadelphia, Pa., Nov. 1, 1956

Boston, Mass., (Trip cancelled)

Requests for President in other states (1)(2)

30 1956 CAMPAIGN

Anti-Stevenson Papers

Campaign Contributions-Regulations

Election Eve, Election Night, Nov. 6 and 7, 1956

Itineraries and Television Appearances

Papers signed by DDE re Primaries, 1956

DDE’s 1956 Campaign Schedule

Vice-President Nixon’s Itinerary

Miscellaneous 1956 Campaign Information

Miscellaneous (1)-(5)

31 CITIZENS FOR EISENHOWER (1)-(4)

Directories

Bradley Nash (1)-(3)

Office Procedure--Thomas E. Stephens

The 1956 Plan for Political Action at State and County Level, 1-6-56

Primaries
A
Advisory Group
Initial Advisory Group
American Security and Trust Co.

B
Boyd, Ralph

C
“Citizens for Eisenhower”
Camel Saddles
Club
Convention--Rooms

D

E
Eisenhower Presidential Memorial Library Commission

F

G

H

I

J

K
Kiplinger Letter, Pearson Letter, etc.

L
Labor

Legislation

M

Meetings

N

P

Polls--Surveys

33 Primaries

Q

R

S & S Oil & Uranium Corporation

Shearman & Sterling & Wright

Six, Robert

S

T

U

V

W

X

Y

Young Republicans

Z

1956 POLITICAL
Alabama
Alaska
Arizona
Arkansas
California
Colorado
Connecticut
Delaware
District of Columbia
Florida
Georgia
Hawaii
Idaho
Illinois

Indiana
Iowa
Kansas
Kentucky
Louisiana
Maine
Maryland
Massachusetts
Minnesota
Mississippi
Missouri
Montana
Nebraska
Nevada
New Hampshire
New Jersey
New Mexico

New York
North Carolina
North Dakota
Ohio
Oklahoma
Oregon
Pennsylvania
Puerto Rico
Rhode Island
South Carolina
South Dakota
Tennessee
Texas
Utah
Vermont
Virginia

36 Washington
West Virginia
Wisconsin
Wyoming

ADDITIONAL 1956 CORRESPONDENCE

A
B
C
D
E
F
G
H
I
J
K
L
M
N
Abilene, Kansas

Citizens Political contributions (1)(2)

Democrats for Eisenhower

Eisenhower Foundation

Meetings

Negro

Progress through Eisenhower Administration

T. E. S.--Personal Correspondence

Strategy (Political)

Telegrams re Michigan situation Oct. 1956 (Political)
TRIP FILE--June 1960

Manila, The Philippines
Anchorage, Alaska
Okinawa (Kadena)
Japan
Hawaii
Seoul, Korea

Manila (Telegrams)
Okinawa (Kadena) Telegrams
St. Paul (ship) General
Taipei, Formosa
Taipei, Formosa (Telegrams)
Korea (Telegrams)
Telegrams (General)
Hawaii (Telegrams)
Schedule for President’s Trip
Advance Trip
Manila
Taipei, Formosa
Korea
TRIP FILE--February 1960

Bariloche, Argentina
Buenos Aires, Argentina
Puerto Rico
Advance Trip-South America

South America (General)
Brasilia, Brazil
Rio de Janeiro, Brazil
Sao Paulo, Brazil

Santiago, Chile
Montevideo, Uruguay

TRIP FILE--December 1959
Rome
Ankara
Athens
Tunis
European Trip
Releases re trip

File Material (Booklets, etc.)
Miscellaneous

Spain

“Visita del Presidente Eisenhower a Espana 1959”

Press File

General

Teheran

New Delhi

Karachi

Miscellaneous

Korea

Paris-Toulon

Madrid

Madrid (Dec. 21-22, 1959) (1)(2)

Rabat, Morocco--Casablanca

Kabul

Instructions for Advance Party

Itinerary

THE PRESIDENT’S APPOINTMENTS

January 1953 (flimsies)

February 1953 (flimsies)

March 1953 (flimsies)

April 1953 (flimsies)
May 1953 (flimsies)
June 1953 (flimsies)
July 1953 (flimsies)
August 1953 (flimsies)
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December 1954 (flimsies)
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March 1955 (flimsies)
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July 1960 (flimsies)
August 1960 (flimsies)
September 1960 (flimsies)
October 1960 (flimsies)

November 1960 (flimsies)

December 1960 (flimsies)

January 1961 (flimsies)

56 The President’s Trip, June 10-14, 1953, to Minn., N. Dak., S. Dak., N. H., and N. Y.

“Old secret lists” [empty]

Old Calendar Committee sheets (1)(2)

END OF CONTAINER LIST